

**Data Protection**

ACPP is a data controller and is registered with the Information Commissioner’s Office as required under the Data Protection Act 1998. We will use this information for ACPP administration purposes and will lawfully process your personal data in accordance with the Association’s policies and current data protection legislation. Information contained on this form will be disclosed to members of the Association as necessary.

The introduction of the new data protection law (GDPR) on 25 May 2018 means that organisations need to have a Privacy Notice that clearly tells people why the organisation needs to hold personal details about them, how the data is used, and what their rights are in relation to data held about them. To view ACPP’s Privacy Notice on their website please go to: <http://www.acpponline.net/footer/privacy>

**Retention and Destruction of your data**

ACPP will retain your personal data for as long as it requires it for membership and reaccreditation purposes. If your details change, please tell us as promptly as possible to ensure our records are up to date. Your information will be erased on request.

**ACPP Correspondence**

I would like to receive ACPP correspondence in relation to membership, reaccreditation etc by:-

- Post  Email

**How we use your information**

Your contact details you have supplied are being held by the Association on a database and this information will be shared with others within ACPP if required. Information will not be disclosed to external third parties without your consent.

- Tick this box to consent to the ACPP sharing your contact details with the United Kingdom Council for Psychotherapy (UKCP).
- Tick this box to consent to the ACPP using your personal information to inform you of activities such as conferences and training events.
- Tick this box to consent to the ACPP sharing your contact details with the Karuna Institute.

**Sensitive Data Clause**

As part of the reaccreditation process ACPP may hold personal & sensitive data about you concerning your health.

- Please tick this box to consent to the ACPP processing and distributing this data to specific individuals for the purpose of reaccreditation.

Name..... Date.....

Signature.....

You can change your preferences at any time by contacting the ACPP administrator:-

Anita Withers  
ACPP Administrator  
ACPP PO Box 13438  
Kelso  
TD5 9AP  
[admin@acpponline.net](mailto:admin@acpponline.net)